

HOLWELL VILLAGE HALL BOOKING FORM

Details of Hirer

Name:.....

Date Required

Address.....

From ___ / ___ / _____

.....

Until ___ / ___ / _____

.....

Start time

Finish time

Telephone No:.....

Email:.....

HALL HIRE CHARGES

FROM 10 MAY 2018

HIRING BY HOLWELL RESIDENTS OR VILLAGE BASED ORGANISATIONS

OCCASIONAL HIRINGS	Not exceeding 4 hours	£20
	4 – 8 hours	£34
	Over 8 hours	£46
REGULAR HIRINGS	Not exceeding 4 hours	£16
At least once a quarter	4 – 8 hours	£26.50
	Over 8 hours	£37

HIRING BY NON HOLWELL RESIDENTS OR NON VILLAGE BASED ORGANISATIONS

OCCASIONAL HIRINGS	Not exceeding 4 hours	£32
	4 – 8 hours	£48
	Over 8 hours	£70
REGULAR HIRINGS	Not exceeding 4 hours	£20
At least once a quarter	4 – 8 hours	£34
	Over 8 hours	£46

HIRE OF VILLAGE HALL EQUIPMENT FOR USE ELSEWHERE

By negotiation on an individual basis and will depend on the amount required.

Type of hire covers	TABLES AND CHAIRS
	CROCKERY

PRIVATE PARTY FUNCTIONS

A deposit or bond of £100 may be required for such a function. It will be returned if the Hall is left clean and tidy with no damage to fittings, fixtures or equipment.

I agree to comply with the Hiring Conditions and Safety Rules issued to me.

Signed: Amount due £.....

Date: ___ / ___ / _____

Cheques payable to: Holwell Village Hall

Return form and payment to Jane Goodfellow, Wendover, Barnes Cross, Holwell DT9 5LA

Tel 01963 23266